

Career Academy of South Bend, Inc.
Minutes of Meeting of Board of Directors
September 11, 2020

Directors Present: Kay Antonelli, Larry Garatoni, Michael Garatoni, Chad Hartzell, Lori Smith, Nick Swisher
Absent : Dan Adams, Marian Hodges, Mark Melnick
Staff Attending: Alex Hammel, Sam Ells, Dean Fecher, Jeremy Lugbill, Nick Garstka, Kim Richardson, Vera Jones, many others
Also Attending: Emily Gaskill, Charles Loeser

A. Call to Order. Larry Garatoni called the meeting to order via Zoom at 3:00 pm.

B. Authorization For Onsite Instruction. Larry said we'll defer approval of minutes of the prior (August 25) meeting and move directly to the purpose of the meeting: approval of the plan recommended by the school management team for beginning on-site instruction, which he asked Alex to explain.

1. Preparations. Alex began by describing briefly the extensive preparations for on-site instruction that were started months ago: development of procedures, stockpiling equipment, training staff, etc., in recognition that resumption of onsite instruction must be conditioned on adjustments for safety from the continuing (although reduced) risk of COVID.

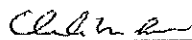
2. Changed Conditions. Alex explained that COVID conditions have improved as measured by the data published by the St. Joseph County Health Department, which provided the basis for the decision to begin the school-year with online instruction only. Additionally, the State Department of Health now publishes COVID data on a county by county basis, with recommendations for appropriate school re-opening for each county. As indicated by the current Indiana COVID-19 Data Report, <https://www.coronavirus.in.gov/2393.htm>, St. Joseph County is now coded "Yellow" which is the second-lowest severity level. The Indiana Department of Health recommendations for a Yellow county are:

- Schools continue all grades in person but increase vigilance in distancing, hand hygiene and masks
 - No assemblies or activities if social distancing is not feasible
 - Postpone or cancel extra-curricular activities as warranted, consider allowing only parents or close family to attend athletic and other events
 - Work with local health department to determine if increased precautions and public outreach should begin to halt the spread
- See https://www.coronavirus.in.gov/files/COVID-19-Schools_color%20level%20recommendations.pdf

3. Proposed Plan. Although the current data and State recommendations would allow for onsite instruction for all K-12 schools, Alex and his team propose full on-site instruction to begin September 28 for Success Academy (K-5) only, with the middle school and high school to begin onsite instruction that day on a hybrid basis combining onsite and online resources: half the students to attend in-person Monday-Tuesday and the remainder on Wednesday-Thursday, with all students to receive online learning on the days they are not on-site at the schools. Beginning with a reduced population will allow for better implementation of COVID procedures. The schools also need to have flexibility to respond to changes in conditions.

C. Resolution. Kay moved that the management team be authorized to begin on-site instruction in their discretion (copy of resolution attached). Mike seconded, and after discussion the motion was approved unanimously.

D. Public Comment. After further discussion, the meeting was adjourned at 3:30 pm.



Charles M. Loeser, Assistant Secretary

RESOLUTION OF THE BOARD OF DIRECTORS
CAREER ACADEMY OF SOUTH BEND, INC.

The Board of Directors (“Board”) of Career Academy of South Bend, Inc. (the “Corporation”) adopts the following resolution as a directive to the management team for the Career Academy High School, the Career Academy Middle School, and Success Academy Primary School (the “Schools”).

Background

1. The Board on July 30 approved a plan for the Schools to begin the 2020-21 school year solely with on-line instruction, based on the recommendation of the St. Joseph County Health Department (“SJCHD”) and St. Joseph County COVID data.

2. As indicated by the Indiana Department of Health September 6 Indiana COVID-19 Data Report, <https://www.coronavirus.in.gov/2393.htm>, St. Joseph County is now coded “Yellow” which is the second-lowest severity level.

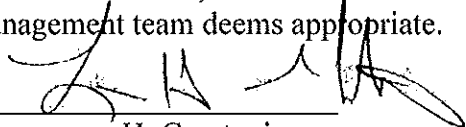
3. The Indiana Department of Health recommendations for a Yellow county are:

- Schools continue all grades in person but increase vigilance in distancing, hand hygiene and masks
- No assemblies or activities if social distancing is not feasible
- Postpone or cancel extra-curricular activities as warranted, consider allowing only parents or close family to attend athletic and other events
- Work with local health department to determine if increased precautions and public outreach should begin to halt the spread

See

Resolution

Based on the improved COVID conditions and the State’s recommendations, the Board authorizes the Schools’ management team to implement on-site instruction as the management team deems appropriate.



Lawrence H. Garatoni
President/Board Chairman